TRANSPORTATION PROCEDURES RELATED TO COVID-19
>Revised 8/4/2020<

Transportation provided by the Boys & Girls Club of Truckee Meadows (BGCTM) is a privilege, not a right. We are mandated to do our best to provide sufficient safety measures to protect all passengers and employees.

The normal rules associated with BGCTM’s Busing Policy, which is signed by the parent/guardian of all members, will continue to be enforced. In addition, for the duration of the continuing health situation surrounding COVID-19, the following additional safety the health measures are being instituted to best ensure the safety of all members.

This form must be signed by each member’s parent or guardian prior to the member being transported to any BGCT affiliated site.

**Transportation from A Non-BGCTM Site**

**NOTES:**

1. Each vehicle will include a driver and a BGCTM employee tasked with monitoring the members while on the bus.
2. BGCTM Shuttle buses will be used for transportation purposes. Only one member per bench seat will be allowed. Some shuttles will be limited to ten total passengers, others will have 12 passengers as the limit.

This policy includes any school or other designated site where BGCTM may be asked to transport kids/members to one of our Clubhouse sites:

- All children must be BGCTM members in good standing before being transported.
- A signed Transportation Procedures Related to Covid-19, and a signed BGCTM Busing Policy form must be provided to BGCTM prior to any child/member being transported.
- All children are required to wear a mask when entering a BGCTM vehicle, and continue to properly wear that mask throughout the duration of the trip. *No exceptions.* If a member does not have a mask, a mask will be provided at a cost of $3 per mask.
- Before entering the vehicle, all members will have their temperature taken to determine if the member may have a fever in excess of 100.4°. *No exceptions.*
- If a child/member has a high temperature, or is exhibiting any other symptoms related to COVID-19, the member will not be allowed to board the vehicle. The BGCTM Monitor/employee will remain with the student at the school site until a parent/guardian picks the child up at that site.
• Parent/guardian will be contacted and asked to pick up their child within 20 minutes. If the parent/guardian is unable to do so, BGCTM will contact REMSA or Child Protective Services to take custody of the child until the parent/guardian can pick up their child and the designated REMSA/CPS location.
• If a child/member does not adhere to the Transportation Procedures, or if a parent/guardian does not respond as required, the member may have his/her transportation privileges revoked for a period of time, or permanently.

**BGCTM Commitment to Care and Safety**

BGCTM continues to adhere to all Center for Disease Control and Prevention (CDC) and Washoe County Health Division (WCHD) guidance relating to COVID-19, including all sanitation and disinfectant procedures.

1. All vehicles are required to be disinfected prior to each trip through the use portable sprayers. The disinfectant used is safe to humans, but kills 99.9% of all bacteria and viruses. This procedure will be completed by a BGCTM staff employee before each pick up and after each drop off.

2. Prior to entering the vehicle, the designated BGCTM Monitor/employee will check each passenger’s temperature with a digital infrared electronic thermometer, and ask each passenger if he/she has any symptoms associated with COVID-19: high fever, sustained cough, shortness of breath, loss of taste and/or smell. Those who are symptomatic will not be allowed to enter the vehicle. The BGCTM Monitor/employee will keep that member isolated and the parent contacted for immediate pickup. *No child will be left alone.*

3. All passengers, including the vehicle driver, are required to properly wear a protective face mask prior to entering the vehicle, for the duration of the trip. Upon arrival, masks must remain on when entering the facility.

4. Hand sanitizer is available in each vehicle for the use of passengers and drivers. When members enter the shuttle, they are required to “take a squirt” of hand sanitizer to clean their hands.

5. Upon arrival at the designated BGCTM facility, all passengers must wash their hands with soap and water after entering the building.

**Failure to Care for the Safety of Others**

A BGCTM members family who fails to be honest when asked if he/she is symptomatic during the daily check-in procedure or throughout the day, or does not show adequate concern for the safety of others, will be subject to suspension or dismissal from the BGCTM.

Member’s Name___________________________________ School____________________________

• As parent/guardian, I agree to adhere to the required procedures outlined in the Transportation Procedures Related To Covid-19 document, and acknowledge that failure to do may result in my child’s transportation privileges being revoked for a period of time, or permanently.

Parent/Guardian Name_____________________________________

Parent/Guardian Signature______________________________ Date__________________